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## BOARD OF COMMISSIONERS

1594 Esmeralda Avenue, Minden, Nevada 89423

PATRICK CATES  
COUNTY MANAGER  
775-782-9821

**COMMISSIONERS:**  
Barry Penzel, CHAIRMAN  
Larry Walsh, VICE-CHAIRMAN  
Dave Nelson  
Wesley Rise  
John Engels

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May 15, 2020

Nevada Department of Taxation  
1550 College Parkway, Suite 115  
Carson City, NV 89706-7937

Re: Quarterly Economic Survey

Douglas County herewith submits the Quarterly Economic Survey for the quarter ending March 31, 2020. This report includes the following entities, all of which are governed by the Douglas County Board of County Commissioners:

- 1) Douglas County
- 2) Town of Minden
- 3) Town of Gardnerville
- 4) Town of Genoa
- 5) Redevelopment Agency

The quarterly economic survey for Dec 31, 2019 is also enclosed. Due to staffing changes and vacancies this report was not prepared by the deadline of February 15, 2020. Please accept my apologies for not submitting this report timely.

Please don't hesitate to contact Jenni Cartwright, Finance Manager [jcartwright@douglasnv.us](mailto:jcartwright@douglasnv.us) if you have any questions or require additional information. Thank you.

Sincerely,

Terri Willoughby  
Chief Financial Officer

**QUESTIONS REGARDING ECONOMIC CONDITIONS**

- | Yes                                    | No                                  | Since the last filing:  |
|--|-------------------------------------|---|
| 1. <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Has any employer that accounts for 15 % or more of the employment in the area closed or significantly reduced operations since the previous report? If yes, please provide details on page 2. |
| 2. <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Has your entity experienced a cumulative increase or decrease of 10% or more in population or assessed valuation in the past two years? If yes, please provide details on page 2.             |
| 3. <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Has there been any significant event(s) in the region which could affect your entity positively? If yes, please provide details on page 2.  |
| 4. <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Has there been any significant event(s) in the region which could affect your entity negatively? If yes, please provide details on page 2.  |
| 5. <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Has anything significant occurred which could affect your expected level of revenues? If yes, please provide details on page 2.   |

**QUESTIONS REGARDING OPERATIONS**

- |                              |                                     |   |
|------------------------------|-------------------------------------|---|
| 6. <input type="checkbox"/>  | <input checked="" type="checkbox"/> | Has the ending fund balance in your general (principal operating) fund had an unexplained, unbudgeted, or unanticipated decline for the past two fiscal years? If yes, please provide details on page 2.          |
| 7. <input type="checkbox"/>  | <input checked="" type="checkbox"/> | Has the entity entered into any new debt arrangements since the previous report? If yes, please provide details on page 2.  |
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| 12. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity augmented the appropriated expenses for any proprietary fund since the previous report? If yes, please provide details on page 2.  |

13. Cash and cash equivalents (unaudited) as of quarter ending \_\_\_\_\_ 3/31/2020  
 (Enterprise Fund(s) Only) - Amounts represent a combination of funds

<u>Prior Year</u>	<u>Current Year</u>
<u>17,794,875</u>	<u>22,195,186</u>

14. General Fund Ending Balance as of quarter ending \_\_\_\_\_: 3/31/2020

<u>Prior Year</u>	<u>Current Year</u>
<u>15,607,041</u>	<u>17,080,085</u>

15. Cash and cash equivalents (unaudited) as of quarter ending \_\_\_\_\_ 3/31/2020  
 (General Fund Only)

<u>Prior Year</u>	<u>Current Year</u>
<u>12,886,215</u>	<u>19,318,575</u>

DETAILS OF POSITIVE RESPONSES TO QUESTIONS ON PAGE 1

4. On March 17, 2020 Governor Sisolak announced a Stay Home Initiative due to the COVID-19 pandemic. On March 18, 2020 the Governor closed gaming establishments. On March 20, 2020 the Governor closed non-essential businesses. Unemployment for Douglas County for March 2020 rose to 6.3% from 4% the prior month.

5. General Fund revenues are estimated to decrease by 5% in FY21 due to the COVID-19 pandemic

7.	Date	Type	Amount
			\$ -

8.	Date	Lender	Amount

9.	Date	From Fund	To Fund	Amount

10-11. \_\_\_\_\_  
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12.	Date	Fund	Amount

13-15. \_\_\_\_\_  
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PREPARED BY: Jenni Cartwright, Finance Manager Jenni Cartwright  
Signature  
 Name/Title

**PERSON SIGNING CERTIFIES ALL INFORMATION PROVIDED IS TRUE & CORRECT FOR THE PERIOD INDICATED.**

REVIEWED BY: Terri Willoughby, Chief Financial Officer Terri Willoughby  
Signature  
 Name/Title

ENTITY: Town of Gardnerville

QUARTER ENDING: 3/31/2020

DATE PREPARED: 5/13/2020

**QUESTIONS REGARDING ECONOMIC CONDITIONS**

- |    | Yes                                 | No                                  | Since the last filing:  |
|----|-------------------------------------|-------------------------------------|---|
| 1. | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Has any employer that accounts for 15 % or more of the employment in the area closed or significantly reduced operations since the previous report? If yes, please provide details on page 2. |
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| 5. | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Has anything significant occurred which could affect your expected level of revenues? If yes, please provide details on page 2.   |

**QUESTIONS REGARDING OPERATIONS**

- |     |                          |                                     |   |
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13.	Cash and cash equivalents (unaudited) as of quarter ending <u>3/31/2020</u> (Enterprise Fund(s) Only) - Amounts represent a single fund	
	<u>Prior Year</u>	<u>Current Year</u>
	<u>517,605</u>	<u>650,800</u>
14.	General Fund Ending Balance (unaudited) as of quarter ending <u>3/31/2020</u>	
	<u>Prior Year</u>	<u>Current Year</u>
	<u>1,014,943</u>	<u>604,324</u>
15.	Cash and cash equivalents (unaudited) as of quarter ending <u>3/31/2020</u> (General Fund Only)	
	<u>Prior Year</u>	<u>Current Year</u>
	<u>858,252</u>	<u>669,453</u>

DETAILS OF POSITIVE RESPONSES TO QUESTIONS ON PAGE 1

4. On March 17, 2020 Governor Sisolak announced a Stay Home Initiative due to the COVID-19 pandemic. On March 18, 2020 Governor closed gaming establishments. On March 20, 2020 the Governor closed non-essential businesses. Unemployment Douglas County for March 2020 rose to 6.3% from 4% the prior month.

5. General Fund revenues are estimated to decrease by 5% in FY21 due to the COVID-19 pandemic

7.	Date	Type	Amount

8.	Date	Lender	Amount

9.	Date	From Fund	To Fund	Amount

10-11. \_\_\_\_\_  
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12.	Date	Fund #	Fund	Amount

13-15. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

PREPARED BY: Jenni Cartwright, Finance Manager  
 Name/Title

Jenni Cartwright  
 Signature

**PERSON SIGNING CERTIFIES ALL INFORMATION PROVIDED IS TRUE & CORRECT FOR THE PERIOD INDICATED.**

REVIEWED BY: Terri Willoughby, Chief Financial Officer  
 Name/Title

Terri Willoughby  
 Signature

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**QUESTIONS REGARDING OPERATIONS**

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13. Cash and cash equivalents (unaudited) as of quarter ending \_\_\_\_\_:  
(Enterprise Fund(s) Only)

	<u>Prior Year</u>	<u>Current Year</u>
	<u>n/a</u>	<u>n/a</u>

14. General Fund Ending Balance (unaudited) as of quarter ending 3/31/2020

	<u>Prior Year</u>	<u>Current Year</u>
	<u>230,584</u>	<u>271,109</u>

15. Cash and cash equivalents (unaudited) as of quarter ending 3/31/2020  
(General Fund Only)

	<u>Prior Year</u>	<u>Current Year</u>
	<u>357,507</u>	<u>397,600</u>

DETAILS OF POSITIVE RESPONSES TO QUESTIONS ON PAGE 1

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12.	Date	Fund	Amount

13-15. \_\_\_\_\_  
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PREPARED BY: Jenni Cartwright, Finance Manager  
 Name/Title

Jenni Cartwright  
 Signature

**PERSON SIGNING CERTIFIES ALL INFORMATION PROVIDED IS TRUE & CORRECT FOR THE PERIOD INDICATED.**

REVIEWED BY: Terri Willoughby, Chief Financial Officer  
 Name/Title

Terri Willoughby  
 Signature

ENTITY: Town of Minden

QUARTER ENDING: 3/31/2020

DATE PREPARED: 5/13/2020

**QUESTIONS REGARDING ECONOMIC CONDITIONS**

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- |     |  |                     |
|-----|--|---------------------|
| 13. | Cash and cash equivalents (unaudited) as of quarter ending <u>3/31/2020</u><br>(Enterprise Fund(s) Only) - Amounts represent a single fund |                     |
|     | <u>Prior Year</u>  | <u>Current Year</u> |
|     | <u>9,381,025</u>   | <u>11,308,133</u>   |
| 14. | General Fund Ending Balance (unaudited) as of quarter ending <u>3/31/2020</u>  |                     |
|     | <u>Prior Year</u>  | <u>Current Year</u> |
|     | <u>971,960</u>   | <u>1,468,744</u>    |
| 15. | Cash and cash equivalents (unaudited) as of quarter ending <u>3/31/2020</u><br>(General Fund Only)   |                     |
|     | <u>Prior Year</u>  | <u>Current Year</u> |
|     | <u>985,696</u>   | <u>1,503,949</u>    |



DETAILS OF POSITIVE RESPONSES TO QUESTIONS ON PAGE 1

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12.	Date	Fund #	Fund	Amount

13-15. \_\_\_\_\_  
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PREPARED BY: Jenni Cartwright, Finance Manager  
 Name/Title

Jenni Cartwright  
 Signature

**PERSON SIGNING CERTIFIES ALL INFORMATION PROVIDED IS TRUE & CORRECT FOR THE PERIOD INDICATED.**

REVIEWED BY: Terri Willoughby, Chief Financial Officer  
 Name/Title

Terri Willoughby  
 Signature

**QUESTIONS REGARDING ECONOMIC CONDITIONS**

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**QUESTIONS REGARDING OPERATIONS**

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 (Enterprise Fund(s) Only) - Amounts represent a single fund

<u>Prior Year</u>	<u>Current Year</u>
<u>N/A</u>	<u>N/A</u>

14. General Fund Ending Balance (unaudited) as of quarter ending 3/31/2020

<u>Prior Year</u>	<u>Current Year</u>
<u>637,397</u>	<u>1,356,943</u>

15. Cash and cash equivalents (unaudited) as of quarter ending 3/31/2020  
 (General Fund Only)

<u>Prior Year</u>	<u>Current Year</u>
<u>639,094</u>	<u>1,355,582</u>

DETAILS OF POSITIVE RESPONSES TO QUESTIONS ON PAGE 1

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PREPARED BY: Jenni Cartwright, Finance Manager  
 Name/Title

Jenni Cartwright  
 Signature

**PERSON SIGNING CERTIFIES ALL INFORMATION PROVIDED IS TRUE & CORRECT FOR THE PERIOD INDICATED**

REVIEWED BY: Terri Willoughby, Chief Financial Officer  
 Name/Title

Terri Willoughby  
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(Enterprise Fund(s) Only)

<u>Prior Year</u>	<u>Current Year</u>
<u>N/A</u>	<u>N/A</u>

14. General Fund Ending Balance (unaudited) as of quarter ending 3/31/2020

<u>Prior Year</u>	<u>Current Year</u>
<u>357,188</u>	<u>0</u>

15. Cash and cash equivalents (unaudited) as of quarter ending 3/31/2020  
(General Fund Only)

<u>Prior Year</u>	<u>Current Year</u>
<u>358,790</u>	<u>0</u>

**FY2020**  
**Second Quarter Report**

**September 1, 2019**

**through**

**December 31, 2019**

DETAILS OF POSITIVE RESPONSES TO QUESTIONS ON PAGE 1

1-6. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7.	Date	Type	Amount
	_____	_____	_____
	_____	_____	_____

8.	Date	Lender	Amount
	_____	_____	_____
	_____	_____	_____

9.	Date	From Fund	To Fund	Amount
	_____	_____	_____	_____
	_____	_____	_____	_____

10-11. \_\_\_\_\_  
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12.	Date	Fund	Amount
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13-15. \_\_\_\_\_  
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PREPARED BY: Jenni Cartwright, Finance Manager  
Name/Title

Jenni Cartwright  
Signature

**PERSON SIGNING CERTIFIES ALL INFORMATION PROVIDED IS TRUE & CORRECT FOR THE PERIOD INDICATED.**

REVIEWED BY: Terri Willoughby, Chief Financial Officer  
Name/Title

Terri Willoughby  
Signature

**QUESTIONS REGARDING ECONOMIC CONDITIONS**

- | Yes                         | No                                  | Since the last filing:  |
|-----------------------------|-------------------------------------|---|
| 1. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has any employer that accounts for 15 % or more of the employment in the area closed or significantly reduced operations since the previous report? If yes, please provide details on page 2. |
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| 4. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has there been any significant event(s) in the region which could affect your entity negatively? If yes, please provide details on page 2.  |
| 5. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has anything significant occurred which could affect your expected level of revenues? If yes, please provide details on page 2.   |

**QUESTIONS REGARDING OPERATIONS**

- |                              |                                     |   |
|------------------------------|-------------------------------------|---|
| 6. <input type="checkbox"/>  | <input checked="" type="checkbox"/> | Has the ending fund balance in your general (principal operating) fund had an unexplained, unbudgeted, or unanticipated decline for the past two fiscal years? If yes, please provide details on page 2.          |
| 7. <input type="checkbox"/>  | <input checked="" type="checkbox"/> | Has the entity entered into any new debt arrangements since the previous report? If yes, please provide details on page 2.  |
| 8. <input type="checkbox"/>  | <input checked="" type="checkbox"/> | Has the entity borrowed money to pay for current operations? If yes, please provide details on page 2.  |
| 9. <input type="checkbox"/>  | <input checked="" type="checkbox"/> | Has the entity made an interfund loan(s) to pay for current operations? If yes, please provide details on page 2.   |
| 10. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity failed to pay timely any contributions to governmental agencies for the benefits of its employees, (for example, PERS, Workmen's Comp or Federal taxes)? If yes, please provide details on page 2. |
| 11. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity failed to make timely payments for debt service, to vendors or others? If yes, please provide details on page 2.   |
| 12. <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity augmented the appropriated expenses for any proprietary fund since the previous report? If yes, please provide details on page 2.  |

13. Cash and cash equivalents (unaudited) as of quarter ending \_\_\_\_\_ 12/31/2019  
 (Enterprise Fund(s) Only) - Amounts represent a combination of funds

<u>Prior Year</u>	<u>Current Year</u>
<u>19,103,069</u>	<u>22,292,666</u>

14. General Fund Ending Balance as of quarter ending \_\_\_\_\_: 12/31/2019

<u>Prior Year</u>	<u>Current Year</u>
<u>7,832,057</u>	<u>12,168,855</u>

15. Cash and cash equivalents (unaudited) as of quarter ending \_\_\_\_\_ 12/31/2019  
 (General Fund Only)

<u>Prior Year</u>	<u>Current Year</u>
<u>14,463,627</u>	<u>17,067,591</u>

DETAILS OF POSITIVE RESPONSES TO QUESTIONS ON PAGE 1

1-6. \_\_\_\_\_  
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7.	Date	Type	Amount
			\$ -

8.	Date	Lender	Amount

9.	Date	From Fund	To Fund	Amount

10-11. \_\_\_\_\_  
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12.	Date	Fund	Amount

13-15. \_\_\_\_\_  
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PREPARED BY: Jenni Cartwright, Finance Manager Jenni Cartwright  
 Name/Title Signature

PERSON SIGNING CERTIFIES ALL INFORMATION PROVIDED IS TRUE & CORRECT FOR THE PERIOD INDICATED.

REVIEWED BY: Terri Willoughby, Chief Financial Officer Terri Willoughby  
 Name/Title Signature



ENTITY: Town of Gardnerville

QUARTER ENDING: 12/31/2019

DATE PREPARED: 5/13/2020

**QUESTIONS REGARDING ECONOMIC CONDITIONS**

- |    | Yes                      | No                                  | Since the last filing:  |
|----|--------------------------|-------------------------------------|---|
| 1. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has any employer that accounts for 15 % or more of the employment in the area closed or significantly reduced operations since the previous report? If yes, please provide details on page 2. |
| 2. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has your entity experienced a cumulative increase or decrease of 10% or more in population or assessed valuation in the past two years? If yes, please provide details on page 2.             |
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| 5. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has anything significant occurred which could affect your expected level of revenues? If yes, please provide details on page 2.   |

**QUESTIONS REGARDING OPERATIONS**

- |     |                          |                                     |   |
|-----|--------------------------|-------------------------------------|---|
| 6.  | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the ending fund balance in your general (principal operating) fund had an unexplained, unbudgeted, or unanticipated decline for the past two fiscal years? If yes, please provide details on page 2.          |
| 7.  | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity entered into any new debt arrangements since the previous report? If yes, please provide details on page 2.  |
| 8.  | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity borrowed money to pay for current operations? If yes, please provide details on page 2.  |
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| 12. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity augmented the appropriated expenses for any proprietary fund since the previous report? If yes, please provide details on page 2.  |

13.	Cash and cash equivalents (unaudited) as of quarter ending <u>12/31/2019</u>	
	(Enterprise Fund(s) Only) - Amounts represent a single fund	
	<u>Prior Year</u>	<u>Current Year</u>
	<u>508,834</u>	<u>632,257</u>
14.	General Fund Ending Balance (unaudited) as of quarter ending <u>12/31/2019</u>	
	<u>Prior Year</u>	<u>Current Year</u>
	<u>1,105,876</u>	<u>743,314</u>
15.	Cash and cash equivalents (unaudited) as of quarter ending <u>12/31/2019</u>	
	(General Fund Only)	
	<u>Prior Year</u>	<u>Current Year</u>
	<u>716,172</u>	<u>832,171</u>

DETAILS OF POSITIVE RESPONSES TO QUESTIONS ON PAGE 1

1-6. \_\_\_\_\_  
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7.	Date	Type	Amount
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	_____	_____	_____

8.	Date	Lender	Amount
	_____	_____	_____
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9.	Date	From Fund	To Fund	Amount
	_____	_____	_____	_____
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10-11. \_\_\_\_\_  
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12.	Date	Fund #	Fund	Amount
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13-15. \_\_\_\_\_  
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PREPARED BY: Jenni Cartwright, Finance Manager  
 Name/Title

Jenni Cartwright  
 Signature

PERSON SIGNING CERTIFIES ALL INFORMATION PROVIDED IS TRUE & CORRECT FOR THE PERIOD INDICATED

REVIEWED BY: Terri Willoughby, Chief Financial Officer  
 Name/Title

Terri Willoughby  
 Signature

**QUESTIONS REGARDING ECONOMIC CONDITIONS**

- | Yes                      | No                                  | Since the last filing:   |
|--------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 1. Has any employer that accounts for 15 % or more of the employment in the area closed or significantly reduced operations since the previous report? If yes, please provide details on page 2. |
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| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 5. Has anything significant occurred which could affect your expected level of revenues? If yes, please provide details on page 2.   |

**QUESTIONS REGARDING OPERATIONS**

- |     |                          |                                     |   |
|-----|--------------------------|-------------------------------------|---|
| 6.  | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the ending fund balance in your general (principal operating) fund had an unexplained, unbudgeted, or unanticipated decline for the past two fiscal years? If yes, please provide details on page 2.          |
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| 12. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity augmented the appropriated expenses for any proprietary fund since the previous report? If yes, please provide details on page 2.  |

13. Cash and cash equivalents (unaudited) as of quarter ending \_\_\_\_\_:  
(Enterprise Fund(s) Only)

<u>Prior Year</u>	<u>Current Year</u>
<u>n/a</u>	<u>n/a</u>

14. General Fund Ending Balance (unaudited) as of quarter ending 12/31/2019

<u>Prior Year</u>	<u>Current Year</u>
<u>174,718</u>	<u>212,138</u>

15. Cash and cash equivalents (unaudited) as of quarter ending 12/31/2019  
(General Fund Only)

<u>Prior Year</u>	<u>Current Year</u>
<u>373,459</u>	<u>399,685</u>

DETAILS OF POSITIVE RESPONSES TO QUESTIONS ON PAGE 1

1-6. \_\_\_\_\_  
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7.	Date	Type	Amount
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8.	Date	Lender	Amount
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9.	Date	From Fund	To Fund	Amount
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12.	Date	Fund	Amount
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13-15. \_\_\_\_\_  
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PREPARED BY: Jenni Cartwright, Finance Manager  
Name/Title

Jenni Cartwright  
Signature

**PERSON SIGNING CERTIFIES ALL INFORMATION PROVIDED IS TRUE & CORRECT FOR THE PERIOD INDICATED.**

REVIEWED BY: Terri Willoughby, Chief Financial Officer  
Name/Title

Terri Willoughby  
Signature

ENTITY: Town of Minden

QUARTER ENDING: 12/31/2019

DATE PREPARED: 5/13/2020

**QUESTIONS REGARDING ECONOMIC CONDITIONS**

- |    | Yes                      | No                                  | Since the last filing:  |
|----|--------------------------|-------------------------------------|---|
| 1. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has any employer that accounts for 15 % or more of the employment in the area closed or significantly reduced operations since the previous report? If yes, please provide details on page 2. |
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| 5. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has anything significant occurred which could affect your expected level of revenues? If yes, please provide details on page 2.   |

**QUESTIONS REGARDING OPERATIONS**

- |     |                          |                                     |   |
|-----|--------------------------|-------------------------------------|---|
| 6.  | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the ending fund balance in your general (principal operating) fund had an unexplained, unbudgeted, or unanticipated decline for the past two fiscal years? If yes, please provide details on page 2.          |
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13. Cash and cash equivalents (unaudited) as of quarter ending 12/31/2019  
(Enterprise Fund(s) Only) - Amounts represent a single fund

	<u>Prior Year</u>	<u>Current Year</u>
	<u>9,370,568</u>	<u>11,176,116</u>

14. General Fund Ending Balance (unaudited) as of quarter ending 12/31/2019

	<u>Prior Year</u>	<u>Current Year</u>
	<u>550,944</u>	<u>582,263</u>

15. Cash and cash equivalents (unaudited) as of quarter ending 12/31/2019  
(General Fund Only)

	<u>Prior Year</u>	<u>Current Year</u>
	<u>1,051,112</u>	<u>1,196,218</u>

DETAILS OF POSITIVE RESPONSES TO QUESTIONS ON PAGE 1

1-6. \_\_\_\_\_  
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7.	Date	Type	Amount
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8.	Date	Lender	Amount
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9.	Date	From Fund	To Fund	Amount
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12.	Date	Fund #	Fund	Amount
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13-15. \_\_\_\_\_  
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PREPARED BY: Jenni Cartwright, Finance Manager  
 Name/Title

Jenni Cartwright  
 Signature

**PERSON SIGNING CERTIFIES ALL INFORMATION PROVIDED IS TRUE & CORRECT FOR THE PERIOD INDICATED.**

REVIEWED BY: Terri Willoughby, Chief Financial Officer  
 Name/Title

Terri Willoughby  
 Signature

**QUESTIONS REGARDING ECONOMIC CONDITIONS**

- | Yes                         | No                                  | Since the last filing:  |
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**QUESTIONS REGARDING OPERATIONS**

- |                              |                                     |   |
|------------------------------|-------------------------------------|---|
| 6. <input type="checkbox"/>  | <input checked="" type="checkbox"/> | Has the ending fund balance in your general (principal operating) fund had an unexplained, unbudgeted, or unanticipated decline for the past two fiscal years? If yes, please provide details on page 2.          |
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13. Cash and cash equivalents (unaudited) as of quarter ending \_\_\_\_\_:  
 (Enterprise Fund(s) Only) - Amounts represent a single fund

<u>Prior Year</u>	<u>Current Year</u>
<u>N/A</u>	<u>N/A</u>

14. General Fund Ending Balance (unaudited) as of quarter ending 12/31/2019

<u>Prior Year</u>	<u>Current Year</u>
<u>267,200</u>	<u>155,835</u>

15. Cash and cash equivalents (unaudited) as of quarter ending 12/31/2019  
 (General Fund Only)

<u>Prior Year</u>	<u>Current Year</u>
<u>437,745</u>	<u>765,389</u>

DETAILS OF POSITIVE RESPONSES TO QUESTIONS ON PAGE 1

1-6. \_\_\_\_\_  
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7.	Date	Type	Amount
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8.	Date	Lender	Amount
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9.	Date	From Fund	To Fund	Amount
	_____	_____	_____	_____
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10-11. \_\_\_\_\_  
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12.	Date	Fund	Amount
	_____	_____	_____
	_____	_____	_____

13-15. \_\_\_\_\_  
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PREPARED BY: Jenni Cartwright, Finance Manager  
 Name/Title

Jenni Cartwright  
 Signature

**PERSON SIGNING CERTIFIES ALL INFORMATION PROVIDED IS TRUE & CORRECT FOR THE PERIOD INDICATED**

REVIEWED BY: Terri Willoughby, Chief Financial Officer  
 Name/Title

Terri Willoughby  
 Signature



**QUESTIONS REGARDING ECONOMIC CONDITIONS**

- | Yes                         | No                                  | Since the last filing:  |
|-----------------------------|-------------------------------------|---|
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**QUESTIONS REGARDING OPERATIONS**

- |                              |                                     |   |
|------------------------------|-------------------------------------|---|
| 6. <input type="checkbox"/>  | <input checked="" type="checkbox"/> | Has the ending fund balance in your general (principal operating) fund had an unexplained, unbudgeted, or unanticipated decline for the past two fiscal years? If yes, please provide details on page 2.          |
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13. Cash and cash equivalents (unaudited) as of quarter ending \_\_\_\_\_:  
(Enterprise Fund(s) Only)

<u>Prior Year</u>	<u>Current Year</u>
<u>N/A</u>	<u>N/A</u>

14. General Fund Ending Balance (unaudited) as of quarter ending 12/31/2019

<u>Prior Year</u>	<u>Current Year</u>
<u>24,493</u>	<u>0</u>

15. Cash and cash equivalents (unaudited) as of quarter ending 12/31/2019  
(General Fund Only)

<u>Prior Year</u>	<u>Current Year</u>
<u>364,648</u>	<u>0</u>

DETAILS OF POSITIVE RESPONSES TO QUESTIONS ON PAGE 1

1-6. \_\_\_\_\_  
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7.	Date	Type	Amount
	_____	_____	_____
	_____	_____	_____

8.	Date	Lender	Amount
	_____	_____	_____
	_____	_____	_____

9.	Date	From Fund	To Fund	Amount
	_____	_____	_____	_____
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10-11. \_\_\_\_\_  
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12.	Date	Fund	Amount
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13-15. \_\_\_\_\_  
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PREPARED BY: Jenni Cartwright, Finance Manager  
Name/Title

Jenni Cartwright  
Signature

**PERSON SIGNING CERTIFIES ALL INFORMATION PROVIDED IS TRUE & CORRECT FOR THE PERIOD INDICATED.**

REVIEWED BY: Terri Willoughby, Chief Financial Officer  
Name/Title

Terri Willoughby  
Signature